



REES-STALDER Scholarship and Award Rules and Application

The following rules and application procedure govern the award of a scholarship to attend the National Symposium on Sustainability in Corrections. The award will include a waiver of registration fees and lodging. Based on the amount of funds available an additional stipend may be made to cover travel expenses and per diem expenses (meals and miscellaneous). Awardees will not be compensated for travel expenses in excess of the least expensive method of transportation from their duty station to the site of the Symposium, nor will they be compensated for meals included in the Symposium or lodging package. Federal per diem as published by the General Services Administration will be used to calculate mileage, and per diem expenses.

The decision of GreenPrisons regarding the award of Scholarship and the amount of award is final and not transferrable. Scholarships awarded MAY NOT cover all of a participant's expenses. The participant or their agency will be responsible for all expenses in excess of the individual award.

ELIGIBILITY:

To be eligible to receive a scholarship to attend the Symposium the applicant(s) must:

1. Be currently employed by a federal, state, local or private correctional agency at the time of the Symposium. The term "correctional agency" includes adult and juvenile correctional facilities, halfway houses, probation/parole agencies and diversion programs directly related to the criminal justice process.
2. The Scholarship application must be signed by the applicant's supervisor or agency/facility CEO indicating that in fact there are no agency funds to cover the employee's travel and that such travel for the express purpose of attending the National Symposium on Sustainability in Corrections is authorized.
3. When multiple applications for Scholarship assistance are received from the same agency/facility not all participants may receive scholarship assistance. The agency/applicants **may request** to allocate the scholarship across additional applicants (such as two applicants sharing the same room, riding in agency vehicle vs POV or commercial travel, etc). ***The decision to allocate funds in such a matter is exclusively the decision of GreenPrisons.***
4. Expenses for mileage and per diem expenses will be made on a reimbursement basis only. Receipts for certain expenses (parking, taxi, etc), may be required.



5. Applications will be considered based on the following criteria:
- A. Completion of a "Statement of Sustainable Goals" outlining the contributions the participant expects to be able to make to his/her agency as a result of attending the Symposium.
 - B. Willingness of the applicant to provide a workshop during the Symposium (a completed presentation proposal form must be included with this application). Scholarship awardees will not be required to present a workshop, however preference may be given to those willing to present.
 - C. The applicant is a first time attendee at the Symposium.
 - D. Date of application. (Scholarships will be awarded in part based on the date the application is received and date stamped by GreenPrisons). Those applicants who are first time attendees and who propose workshops will receive preference and may be selected as their application is received at the discretion of GreenPrisons, Inc.
 - E. A completed "REES-STALDER SCHOLARSHIP APPLICATION FORM" must be completed and accompany the application. **ALL** information must be included before the application can be considered.

Submission Deadline:

For an application to be considered it must be received by GreenPrisons by the close of business September 30, 2012. Applications received after that date will not be considered. Awardees will be notified by close of business October 12, 2012.